

# CAROLINA<sup>®</sup>

## RETURNS & EXCHANGES

We at CarolinaShoe.com want you to be completely satisfied with your purchase. Shoes may be returned or exchanged in their original condition within 30 days of shipment. Enclosed for your convenience is a UPS Return Label. There is no charge for exchanges. If you are returning a product, a \$6.95 processing fee will be deducted from your refund.

- 1 On the Merchandise Return/Exchange Form indicate whether you wish to receive a refund or an exchange.**
  - If returning for an exchange, please specify the style and size.
  - Please indicate the reason for the refund or exchange.
  - Please indicate your Order ID#. This can be found on your order receipt.
  - Please indicate your billing and shipping addresses.
- 2 Place the Merchandise Return/Exchange Form in the box and package up the shoes.**
- 3 Place the UPS return label on the outside of the package after removing the previous delivery label. Drop it off anywhere that you have access to a UPS Driver.**
  - Give your package to any UPS Driver who is making a routine pickup or delivery, or drop it off at any Staples or UPS Store. To find another location, visit <http://www.ups.com>.
  - Be sure to put your name and address on the delivery label.
  - Please keep a copy of the tracking number for your records; it begins with 1Z V91.
  - When returning a product, a \$6.95 processing fee will be deducted from your refund.

### MERCHANDISE RETURN/EXCHANGE FORM

#### 1. Please let us know your reason(s) for return:

- |   |   |   |                                      |  |
|---|---|---|--------------------------------------|--|
| <input type="checkbox"/> Changed mind                 | <input type="checkbox"/> Wrong item shipped | <input type="checkbox"/> Different than displayed | <input type="checkbox"/> Fits long   | <input type="checkbox"/> Defective           |
| <input type="checkbox"/> Gift - Do not want           | <input type="checkbox"/> Cancelled order    | <input type="checkbox"/> Uncomfortable            | <input type="checkbox"/> Fits narrow | <input type="checkbox"/> Workmanship         |
| <input type="checkbox"/> Did not like                 | <input type="checkbox"/> Duplicate order    | <input type="checkbox"/> Arch support             | <input type="checkbox"/> Fits short  | <input type="checkbox"/> Quality of material |
| <input type="checkbox"/> Arrived late                 | <input type="checkbox"/> Damaged in transit | <input type="checkbox"/> Marked/soiled            | <input type="checkbox"/> Fits wide   |  |
| <input type="checkbox"/> Other (please specify) _____ |   |   |                                      |  |

#### 2. Indicate your Order ID#, billing & shipping addresses.

Order ID# \_\_\_\_\_

##### Billing Address:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

##### Shipping Address:

Shipping address same as billing address

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### 3. Choose return or exchange.

I would like a refund

OR

I would like an exchange. Send me:

Item Name: \_\_\_\_\_

Stock #: \_\_\_\_\_ Size: \_\_\_\_\_

Price: \_\_\_\_\_ Color: \_\_\_\_\_

**Any Questions? Give us a call at 1-844-488-9836  
or Email us - [CustomerCare@CarolinaShoe.com](mailto:CustomerCare@CarolinaShoe.com)**

\*The cost of shipping an item back to CarolinaShoe.com is always the responsibility of the customer. (Note: exceptions to this policy are made for defective items)

**Return/Exchange Shipping Address:** Fulfillment Center, 71 Railroad Ave, Dexter, ME 04930